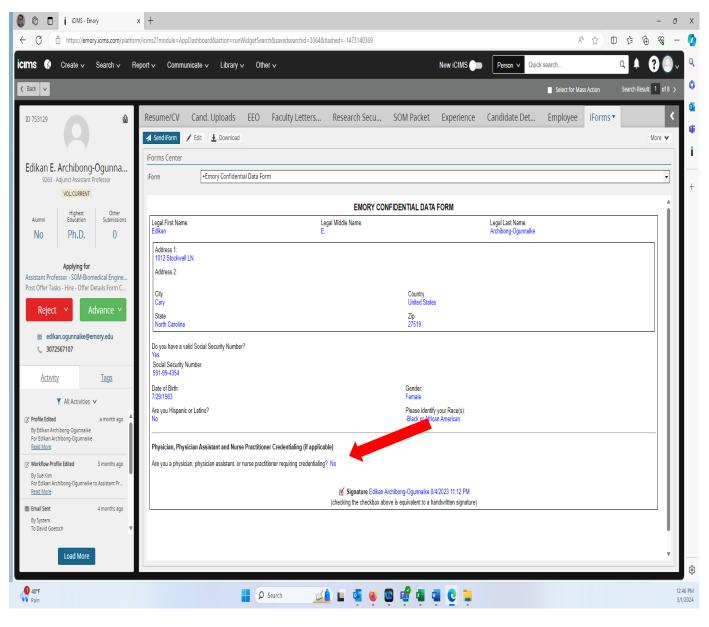# How do background checks work?

(Always ensure that the email on the contact tab is correct before you start any post offer process)
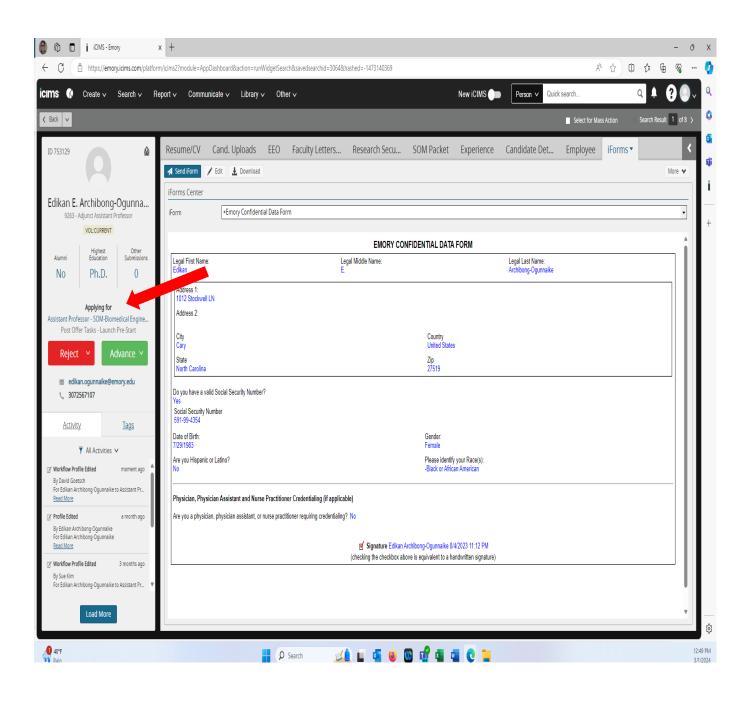
IF....

1.

The candidate has completed the confidential data form and indicated "**no**" for physician:
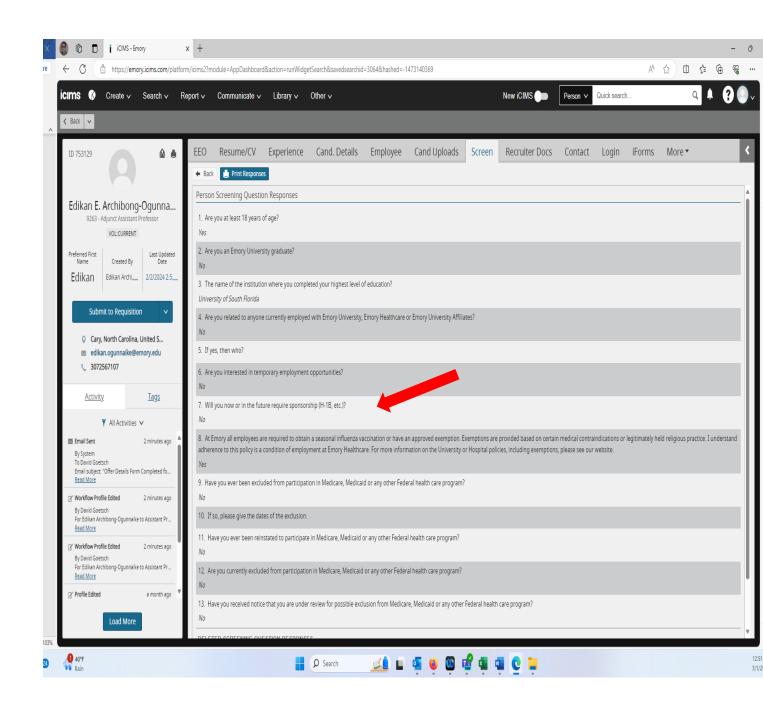
2.

The offer details form is completed and the prestart has been launched.

3. The candidate screening question for sponsorship is "no"

Then:

Central HR will launch the background check process.

A link will come from HireRight to the candidate email.

You can check the status!

View the contact tab and look for the "Complete" message. Once you see that you can continue hire workflow.